



Transatlantic Career Development Award in  
Cardiovascular and Neurovascular Research

Individual and Team Awards  
APPLICATION CHECKLIST

	Individual Award Junior	Individual Award Senior	Team Award	
			Junior	Senior
1. Application Form	X	X	X	X
2. Applicant Biosketch	X	X	X	X
3. Leducq Network Advisor Biosketch	X	X	X	
4. Project Summary	X	X	X	
5. Research Plan	X	X	X	
6. Bibliography	X	X	X	
7. Career Statement	X	X	X	X
8. Budget	X	X	X	
9. Recommendation from current supervisor	X		X	
10. Letter from Leducq Network Advisor	X	X	X	
11. Disclosure Form	X	X	X	X



## Transatlantic Career Development Award in Cardiovascular and Neurovascular Research

### APPLICATION INSTRUCTIONS 2009

Applications should be sent by email to the Fondation Leducq at [contact@flecq.org](mailto:contact@flecq.org) by the deadline listed below. A signed copy of the application form must be received by the Paris office, either in the form of a pdf file sent by email, or a hard copy version sent by normal post to:

Fondation Leducq  
1, rue Laurent Pichat  
75116 Paris  
France

For the 2009 application cycle, the timetable will be as follows:

Application materials due (6 p.m. Paris time)	Monday, September 14, 2009
Scientific Advisory Committee review	October 2009
Final Decision Leducq Board and Notification	December 2009
Award start date	Summer/Fall 2010

The Fondation Leducq will make every effort to notify applicants of the receipt of materials submitted. It is ultimately, however, the responsibility of the applicant to ensure that his or her application has been received.

#### **Format**

Please follow the suggested guidelines regarding content and number of pages. Margins should be 1.5 inches (3.75 cm) on the left, and 1 inch (2.5 cm) at the top, bottom, and right. Type size should be ten point or greater.

#### **Application form**

This form is found with the Career Development Application materials on the Fondation Leducq website ([www.flecq.org](http://www.flecq.org)). Complete this form by typing in responses in the fields indicated. A separate form should be completed for each applicant for a Team Award.

Please note that signatures of the two coordinators of the sponsoring network, and that of the direct supervisor, if he/she is not one of the coordinators, are required. You may send either a scanned, signed form along with the application materials, or return an unsigned form with the electronic application while sending a hard copy of the signed form under separate cover.

#### **Biosketch of applicant (1-2 pages)**

Provide an abbreviated curriculum vitae in biosketch format. A biosketch is required for each applicant for a Team Award. The template for the biosketch is found with the Career Development Award application materials on the Fondation Leducq website.

#### **Biosketch of Leducq Network Advisor(s) (2 pages)**

Please provide a biosketch (formatted as above) for each Leducq network advisor with whom the candidate(s) is/are proposing to work directly.

### **Project Summary** (1 page)

State clearly the goals and purposes for the award, such as specific research questions to be answered, specific expertise to be developed, or other defined objectives. Provide a summary of the project that includes the background and significance of the work and a general outline of research, with overall objectives and specific aims and endpoints. Indicate the organization of the proposed travel/exchange. Applicants for a Team Award should prepare a joint summary in which they discuss the role of each investigator.

### **Research Plan** (5 pages)

(Applicants for a Team Award should prepare a joint research plan). Provide a critical appraisal of the state of knowledge relating to the project, including the importance of the work and the potential for improving human health. Discuss the background, significance, originality and feasibility of the project. Cite relevant publications where applicable (see Bibliography). Describe the research design and methodology, commenting on specific methods to be employed. Include a proposed timetable with specific steps and milestones. Discuss the coordination of the proposed project with the research program of the sponsoring Leducq network, indicating clearly how there is no duplication with research already funded by the Fondation Leducq. Provide a rationale for the proposed travel/exchange as it relates to the research plan. Discuss the specific added value of the international experience provided by Career Development Award to each investigator. Indicate how the international collaborative relationship between the participants would be maintained at the conclusion of the award.

### **Bibliography** (1 page)

Please list here the references cited in the research plan.

### **Career Statement** (1-2 pages)

A separate career plan statement is required for each applicant for a Team Award. Please indicate your long-term career goals and discuss how the award would help achieve these goals. Team applications should include a clear statement of the mentoring or collaborative relationship between the two applicants. Include your plans and funding support for the period following the Career Development Award with as much detail as possible.

### **Budget** (1 page)

The total annual grant for Individual Awards is U.S. \$150,000. Team Awards provide a total of \$300,000 for a total of 24 months, to be divided between the two investigators. Budgets may be drawn in US dollars, euros or other currency as the case may be; use and indicate the exchange rate at the time of the application. For the 2009-2010 application cycle, please use a rate of US \$1 = € 0,74.

Provide a budget breakdown using the following categories:

- Proposed salary, including fringe benefits
- Health insurance (if not included above)
- Moving allowance
- Travel allowance (indicate the trips to be taken to/from network laboratories; allowance is also made for a trip to one professional meeting per year)
- Indirect costs (limited to \$10,000 per year)
- Research related expenses

In drawing the budget applicants should be guided by the principle that the amounts be reasonable, and that salary be consistent with the higher range of what one could expect to earn on the other side of the Atlantic. (Where local salary structures will limit this amount to something much less than the candidate could have expected at home, the foundation will

consider, on a case-by-case basis, other payment mechanisms that would allow for candidates to make up the difference.) The total of institutional and Leducq support budgeted as salary should not exceed the equivalent academic salary for time period of the Award term. Applicants must indicate if they will receive institutional support (i.e., salary) during the term of the Award.

The foundation may at its discretion request a line item modification of the budget

#### **Letter of Recommendation from Current Supervisor** (1 page)

Junior investigator applicants for the Individual or Team Award should provide a letter of recommendation from their current supervisor.

#### **Letter from Leducq Network Advisor(s)**

Each Leducq Network advisor with whom the candidate(s) propose(s) to work directly should provide a letter of recommendation, which includes the intent of the advisor to host and supervise the candidate(s), an evaluation of the qualifications of the candidate to carry out the project, and a discussion of the coordination of the proposed research with the work currently conducted by the network. In the event that the supervising researcher is not a Transatlantic Network coordinator, the letter should also be signed by the corresponding coordinator (European coordinator for a project based in Europe, American coordinator for a project based in North America).

#### **Disclosure Form**

Applicants should refer to the Fondation Leducq Conflict of Interest Policy for Applicants before completing the Career Development Award Disclosure Form. Both documents are found with the Career Development Award application materials available on the Fondation Leducq website.